

### Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project: "**Centre for Advanced Research in Hypertensive Disorders in Pregnancy**", funded by ICMR, New Delhi, at the All India Institute of Medical Sciences, Nagpur as per the details below.

Project title	<b>Centre for Advanced Research in Hypertensive Disorders in Pregnancy</b>
Funding Agency	ICMR
Project investigator (PI)	Dr. Shuchita Mundle
PI's department	Obstetrics and Gynaecology

#### A. Project Positions Advertised

Sl No.	Post (Pay and allowance)		Maximum Age Limit	Number of Posts
1	Project Research Scientist - I (Medical)	67000/- + HRA 20%	35	1
2	Project Staff Nurse- Project Nurse - II	20000/- + HRA 20%	30	2
3	Project Technical Support-II	20000/- + HRA 20%	30	1

#### Important note

- **For all posts:** The candidate must be willing to undertake other responsibilities as may be assigned from time to time by the PI
- Candidates may need to travel for site visits or patient follow-up as required for the site; the cost of the TA/ DA will be provided as per the ICMR norms

#### B. Essential Qualifications and Experience

##### 1. Project Research Scientist - I (Medical)- Study site coordinator

Name of post	Project Research Scientist - I (Medical)- Study site coordinator
Number of Posts	One (01)
Minimum Essential Qualification	<ul style="list-style-type: none"><li>● MBBS/ BDS/ equivalent or</li><li>● Bachelor in Allied Health Sciences with MPH</li><li>● Good Command of English, Hindi and Marathi : Speaking, reading, and writing</li></ul>
Desirable Experience	<ul style="list-style-type: none"><li>● Postgraduate Degree (MD/ MS/Epidemiology/ Clinical trials)</li><li>● Prior experience in supervising data collection and coordinating multi-site projects.</li></ul>

	<ul style="list-style-type: none"> <li>● Prior experience in Maternal Child health projects</li> <li>● Good writing and communication skills.</li> <li>● Knowledge of computer software for data collection, documentation, data entry, cleaning, analysis, and transcription.</li> </ul>
	<ul style="list-style-type: none"> <li>● Trained in Research Methodology and skills in conducting training programs</li> </ul>
<p>Nature of Work / Responsibilities</p> <ul style="list-style-type: none"> <li>● To liaise with investigators from other clinical sites and attend project coordination meetings, as and when necessary</li> <li>● Coordinates and supervises the day-to-day progress in the site</li> <li>● Supervise the research team at the site and coordinate data management, analysis and report writing</li> <li>● Coordinate with the staff, check and verify to ensure data integrity and quality.</li> <li>● Coordinates the outcome assessment and the smooth implementation of the project.</li> <li>● Coordinate the training, guiding the research team at AIIMS Nagpur</li> </ul>	

## 2. Project Nurse - II – (Research Nurse)

Name of post (number)	Project Nurse II (Research Nurse)
Number of Posts	Two (02)
Minimum Essential Qualification	<ul style="list-style-type: none"> <li>● Three-year General Nursing and Midwifery (GNM) Course</li> <li>● Good Command of Marathi, Hindi &amp; English: Speaking, reading, and writing</li> </ul>
Desirable Experience	<ul style="list-style-type: none"> <li>● Prior experience in supervising data collection and coordinating multi-site projects.</li> <li>● Prior experience in Maternal Child health projects</li> <li>● Good writing and communication skills.</li> <li>● Knowledge of computer software for data collection, documentation, data entry, cleaning, analysis, and transcription.</li> <li>● Trained in Research Methodology and skills in conducting training programs</li> </ul>
<p>Nature of Work / Responsibilities</p> <ul style="list-style-type: none"> <li>● To liaise with investigators and attend project coordination meetings, as and when necessary</li> <li>● Coordinates and supervises the day-to-day progress in the site, including recruitment, monitoring and echocardiography</li> <li>● To recruit, consent, and interview volunteering patients to collect data for the study</li> <li>● Coordinate the follow-up visits of the participants.</li> <li>● To coordinate data entry and management in the prescribed software</li> <li>● Perform the data entry daily with Project technical support II to ensure data integrity and quality.</li> </ul>	

- Coordinates the outcome assessment and the smooth implementation of the project

### 3. Project Technical Support - II – Echocardiographer/ Echo technician

Name of post	Project Technical Support - II – Echocardiographer/ Echo technician
Number of Posts	One (01)
Minimum Essential Qualification	<ul style="list-style-type: none"> <li>• 12<sup>th</sup> in science with Diploma in Echocardiography or equivalent and five years' experience</li> <li>• Three-year graduates in Echocardiography with two years of experience</li> <li>• Good Command on Marathi, Hindi &amp; English: Speaking, reading and writing</li> </ul>
Desirable Experience	<ul style="list-style-type: none"> <li>• Prior experience in data collection</li> <li>• Prior experience in Maternal Child health projects</li> <li>• Good writing and communication skills.</li> <li>• Knowledge of computer software for qualitative &amp; quantitative data analysis, data collection, documentation, data entry, cleaning, analysis, and transcription.</li> <li>• Trained in Research Methodology &amp; skilled in conducting training programs</li> </ul>
Nature of Work / Responsibilities	
<ul style="list-style-type: none"> <li>• To liaise with investigators and attend project coordination meetings, as and when necessary</li> <li>• Coordinates and supervises the day-to-day progress in the site, including recruitment, monitoring and echocardiography</li> <li>• To recruit, consent, and interview volunteering patients to collect data for the study</li> <li>• Coordinate the follow-up visits of the participants.</li> <li>• To coordinate data entry and management in the prescribed software</li> <li>• Perform the data entry daily with the Research Nurse to ensure data integrity and quality.</li> <li>• Coordinates the outcome assessment and the smooth implementation of the project.</li> </ul>	

#### Nature of work/responsibilities and expectations:

Eligible and interested candidates may email the filled application form (attached), along with a CV and supporting documents (scanned in one PDF), to the Email ID

#### Notes:

1. **Applications not in the prescribed format (online summary in Google form and full application in PDF) will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: ***“Candidate name\_Post-name\_year\_application”***. e.g. ***“James\_PTSHI\_2024\_application”***.
4. **All should submit the application summary and contact details in the Google form.**

**Link :** <https://forms.gle/68X2azpNxGiHDCJF>

5. **The last date for sending complete applications by email up to 5 pm on 07/12/2025**

Applicants will be shortlisted based on the details furnished in the application CV, and the documentary proof provided. The final selection will be based on CV, application, and written test/interview.

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#### **EVALUATION CRITERIA:**

- After evaluating the application form, **the recruitment process will be based on interviews** (Approximate Topics covered: Maternal health, biostatistics, clinical research designs, analysis, Hypertension in pregnancy, ambulatory blood pressure, echocardiography).
- Shortlisting of candidates 5 times the number of posts will be done by a committee assessing the application and experience, with additional qualifying marks given for relevant experience, publication, and involvement in RCT or project after the qualifying experience.

#### **TERMS AND CONDITIONS:**

1. This position is purely on a contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in AIIMS, Nagpur or ICMR at any time. Further, the position is only for the project's duration and is based purely on external funding support.
2. The engagement may be extended or curtailed at the discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organisation. **The experience should have been gained after acquiring the essential qualification.**
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. **A valid email ID and mobile number are compulsory.**
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submitting wrong or false information during the selection process or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for an interview. The decision of the Project Investigator will be final. If the number of applications is extensive, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications, and applications not in the prescribed format, and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs to the application form. *However, applications with a CV alone and without the prescribed form and certificates will be rejected.*
11. **Further communication of the selected candidate will be through email only**

Interviews for the post may be conducted in person or via videoconferencing at the discretion of the Principal Investigator. In the latter case, the individual candidate will be responsible for ensuring access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities and an adequate internet connection.

The tentative Date and time of the interview:

Date and Time 9<sup>th</sup> December 2025, 8:00am

Venue: Seminar Room, Ward 302 ,IPD Building, AIIMS Nagpur